PTA Plan of Work

Officer/Chairman Name:

Position: Year:

Reproduce as needed for the appropriate number of goals.

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| Responsibilities/Duties: |  | | | |
| Goal: |  | | | |
| Specific Action Steps | | | Start Date | Completion Date |
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| Budget: | |  | | |
| Resources: | |  | | |
| Evaluation Process: | |  | | |
| Committee Members: | |  | | |